

Licenced Certifiers Association General Meeting Minutes

Venue: Wetherill Park TAFE – Industrial Room *The Horsley Drive, Wetherill Park New South Wales 21642*

Meeting Start 6.10pm February 17th 2025

All members present must sign in the LCA attendance book.

Open Meeting Chair: Terry Leeder **Time:** 6.10pm **Date:** 17/02/2025

Attendees: Meeting (Live)

Ian Carpenter, Scott Herning, Terry Leeder, John Oste, Micheal Azzopardi

Zoom: Mark Dewhurst, Phil Woods

Visitor: Nil

Apologies: Ken O’Keefe, Peter Weatherby

Previous Minutes: May be read out by the secretary **Or**

Nomination that previous meeting minutes to be correct: John Oste **Seconded:** Mark Dewhurst

Matters arising from the previous minutes: Items 1-20.

Item No	Agenda Item	Action/ Notes	Status
		General Meeting open at 6.05pm.	
1.	Recording of the Zoom Meetings	The meeting was recorded.	OPEN
2.	New Objectives for 2023 – 2024	Further training days to arranged at TAFE. An initiative plan to arrange look in to providing some training in February March 2015 next year. Heavy vehicles – John Oste has visited TAFE and looked at the truck and arranged a pilot testing with Terry Ledder next Tuesday 25 th February 2015. – John Oste has prepared the presentation documentation for the upcoming presentation on Rigid Vehicle Air Brake Response Time Testing Presentation.	OPEN
3.	New Forum LCA	The LCA association have been told by TFNSW they are looking at a forum to be undertaken at TAFE late in 2025. Suggested that Ian Carpenter to raise as an agenda at the next TFNSW-VSWG meeting.	ON HOLD By TFNSW
4.	Disability Standard Mandates	Ian Carpenter reported that TfNSW on the mandates Australian STD requirements for disability work. Ian has been working closely with TFNSW-VSWG and the ATSA Governing Disability authorities on this matter. A sub working group has been set up with TfNSW Senior management, the ATSA representative, Peter Gillard, Ian. TFNSW are now aware of the	OPEN

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		impact in the marketplace and have allowed exemptions for private installations and are aware of the urgency of this matter. Mobility Exemption currently released: 1. Exemption from seated head height for a person with disability Web Link Address: https://licensedcertifiersassociation.com.au/wp-content/uploads/2024/10/CoV_exemption-from-headspace-Final-AM-01.10.pdf 2. Exemption to allow a replacement seat not equipped with a side airbag to be fitted Web Link Address: https://www.nsw.gov.au/sites/default/files/noindex/2024-09/CoV-Replace-driver-or-passenger-seat-disarm-seat-side-airbag-Sept-2024.pdf 3. Exemption for a Vehicle Modified for a Person of Short Stature Web Link Address: https://www.nsw.gov.au/sites/default/files/noindex/2024-09/CoV-Short-Stature-replace-foot-pedals-disarm-airbags-July-2024.pdf 4. Exemption allowing Driver Hand Controls to be fitted Web Link Address: https://www.nsw.gov.au/sites/default/files/noindex/2024-09/CoV-Driver-hand-controls-disarm-airbags-July-2024.pdf Further work is being undertaken by Ian with TFNSW -VSWG regarding implications of making Australian Standards Mandatory. Several issues were raised regarding vehicle clear space, cartridge style platforms (hand rails?) and one-off hand control appliances. Ian Carpenter and Peter Gillard to address at the next TFNSW VSWG meeting. Details to follow.	
5.	NSW Police	Peter Gillard had drafted a document for each LCA member to be made available for all certifies to sign to and be presented to local members of parliament, (Apply political pressure) Lesly meet with his local member for discussions on the subject matter and received a response that the minister requested the changes and instructed the Police to take immediate action (DEC LAST YEAR) on the matter. Therefore, there will be no changes to the ON-THE-SPOT AUDITING BY THE POLICE. Peter Gillard is not letting the matter rest as apparently the letter was addressed by the deputies within the department and not by the transport minister. Peter is following up on alternative channels of communication. It was suggested to contact Peter and inquire on his anticipated timetable on the course of action.	ON HOLD

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6.	LCA Website	FROM JAN 2025 THE LCA GENERAL MEETING AGENDA & MINUTES CORRESPONDANCE TO BE STAGED IN OVER THE NEXT 8 MONTHS. All GENERAL LCA MEETING (AGENDA / MINUTES) IS AVAILABLE TO MEMBERS VIA THE WEB PLUS A MONTHLY EMAIL UNTIL MAY 2025. STARTING FROM MAY 2025 UNTIL AUGUST 2025 THE MONTHLY EMAIL WILL BE DROPPED & A EMAIL WITH A LINK TO THE LCA WEBSITE WILL BE AVAILBLE TO ACCESS BOTH THE GENERAL MEETING AGENDA'S AND MINUTES FOR LCA MEMBERS <u>New posts that have been Posted</u> 1. NSW Fair Trade Auto Talk - December 2024 2. Warning / Alert Post Notices: All LCA members can now raise a warning post of specific nature in regard to Non-Payment work and difficult / abusive clients for approval by the LCA Committee. These posts can be made via a phone call to the Vice President who will raise a draft post for approval. This process should only take a few days depending on workload once authorised. <u>New posts for approval</u> 3. Pat Callinan - What modifications need to be engineered to be legal? Terry Leeder to check with 4x4 on the approval to put this subject matter on the LCA website, plus some minor corrections to be addressed on his article. The committee members are currently looking at the article for their feedback and any other correction that may be required. LCA Minutes WEB Link address: https://licensedcertifiersassociation.com.au/	OPEN CLOSED OPEN OPEN
7.	LCA Newsletter By Peter Weatherby "BLURB"	The first edition has been delivered and posted on the website. Peter Weatherby is working on the second edition of the Blurb. Peter was not present to report as he has not being well and is back in hospital.	OPEN
8.	New LCA Member Training / Awareness Program	Peter Weatherby has been volunteered to update our documentation with the department of fair trading. Update of the LCA constitution to include the issue of upcoming retired LCA members writes and their input within the association, executive committee membership conditions and discussions on conditions for a clause in the constitution for NON LCA members (LCA training) on a silent basis must be capable to meet the criteria associated in becoming a VSCCS certifier. This matter may need to be taken up with John Oste on Peters behave who has contacted Fair trade to request a copy of the LCA constitution documentation. A form called INCORPORATED ASSOCIATIONS SEARCH REQUEST FORM will need to be completed which will incorporate a fee of	OPEN

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11.	Police Defect Notices Tim Burns	Terry reported on a phone call of a customer from Mark Gilles called Tim Burns who vehicle was pulled over by the Police in the Liverpool area, defected and dragged into the Police station later. The Police were trying to gather information against Mark Gilles and apparently threatened Tim Burns and stated that if he should help provide information and support to attach Mark Gilles. Tim Burns declined to have that done and did not support the Police who in term cancelled the registration on his vehicle. Tim Burns took tis to court and had another certifier in Tamworth as an expert witness who looked at the vehicle and the Gilles report and found the vehicle in compliance to which Terry stated this might of not have been correct as more information as more information came later. Tim spent \$20K in court costs where the judge forwarded this matter on as due to procedural errors on to another court as we need to get some funds out of the Police. Tim Burns decided not to proceed any further and pulled out as he was advised against it and dropped this matter. The vehicle is still unregistered and the certificate cancelled now as Mark Gilles is no longer a VSCCS certifier in NSW. Tim requested for another VSCCS certifier to provide an engineering compliance certificate. The upshot to this matter is for certifiers to be extremely careful that do split axle weights and ensure your evidence is complete and supports the modifications undertaken.	CLOSED
12.	Rover Model Webinar Report AVV Inspectors	John Oste reported on the recent webinar held by Rover regarding the AVV responsivities and code of conduct for model compliance when inspecting imported vehicles. This included compliance to procedures within one day of the report, verification checklists, corrosion inspection, vehicle damage, odometer reading, compliance to the 107 determinations, recall checks, vehicle marking / engraving of Vin Numbers, tyre condition, performance vehicles photo evidence, compliance to the model reports, application for model variances, Rover model variance approval. Other issues like conflict of interest, records for 7 years and finely the transition period is now over, AVV inspectors who do not adhere to the policies and procedures will be prosecuted. John Oste has provided a link on the LCA website to the webinar.	CLOSED
13.	Federal Recalls	Ian reported on Rover and the recalls (Mobility & Others), approx 500 vehicles where the owner of these vehicles in question to take the vehicles back to the importer to make them comply at the importers cost. In addition, Rover have withdrawn a couple of the model reports in question.	CLOSED
14.	Police Blitz (Mittagong)	Scott reported that the Police have a recent highway inspection of modified vehicles recently undertaken in Mittagong, 49 vehicles were defected.	CLOSED
15.	Rover Model Webinar Report AVV Inspectors	John Oste reported on the recent webinar held by Rover regarding the AVV responsivities and code of conduct for model compliance when inspecting imported vehicles. This was discussed earlier refer to item 14.	CLOSED
16.	Bull Bars	Greg South reported on vehicles defected for ball bars, no mention for airbag requirements on bullbars. However, you do require sticker detailing	CLOSED

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		the manufacturers name and the bulbar make model of vehicle /year type of bulbar.	
	Financials		
17.	Treasures Report	John Oste reported in that the financials were in budget. Year period 2024 -2025. <i>Net Assets to date 5 November 2024 – \$37,347.29</i> <i>Expenditure to date 27 January 2024-2025 – \$9,023.93</i> <i>Note: John reported that some members have not cashed their cheque payments for overpayment of LCA membership for the current period 2024-2025. Terry Leeder to send out a email on the subject matter to the LCA members in question.</i>	OPEN
	Correspondence		
18.	Robbie Holms	Terry received correspondence from Robbie Holmes has made inroads with his request to get back into VSCCS Certificates. Transport for NSW has stated that Robbie can re-apply for his VSCCS license through the correct channels with scenarios, interviews ect in the new scheme. Terry when on to explain that it may take some time as other members have been waiting for some time and wished Robbie the best with Transport NSW timing. Further response from other members reflecting their experiences with Transport for NSW with the extended timing for VSCCS Licence upgrades for additional categories and mod codes (Interviews & correspondence). Mark Dewhurst reported that TFNSW did suggest this was to go online in the near future.... Terry also reported that Andrew Philips had passed his scenarios and had an unsuccessful facetime VSCCS interview with TRNSW. He has since decided to give up on the VSCCS system at this moment in time.	CLOSED
19.	Ian Davis	Ian had contacted Terry Leeder on axle capacities and ESC requirements and testing. This will be discussed further with the executive members at the next executive meeting. Details to follow.	OPEN
20.	Cancelled VSCCS Certificated	A passed VSCCS member certificate had been cancelled due to incorrect information speedometer calibration.	OPEN
21.	Vehicle Defect Notices Police/TRNSW	Terry Leeder received an email form Mark Dewhurst that TFNSW defected vehicles can only be cleared by TRNSW with the exception for remote areas where there are no TRNSW depot within 100km or over 11/2 hours drive with prior approval.	OPEN
	HIVA General Meeting	John Oste will be attending a upcoming meeting this coming Thursday 20 th February 2025.	
	General Business		
22.	ADR Updates ADR 68	Phill Woods reported that ADR 68 has been updated regarding driver/passenger seat belts and driver warning & control system requirements. Scott also added the VSCCS certifiers should be aware when certifying bus seating with the word of intent on your certificate.	OPEN
23.	LCA Membership Renewal Forms	It was raised that members do not fill out the renewal form when renewing their LCA membership. This is a problem can be resolved to include the LCA membership renewal form on-line on our website.	CLOSE

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		John Oste has updated the form with a PDF form which is now placed on our website under Members Updates – LCA MEMBERSHIP FORMS.	
24.	LCA Meeting Dates (Tafe Venue & Off-site Meetings)	Terry raised that TAFE have changed the dates since the release of the meeting dates for 2025. These revised dates are listing on the foot note of the minutes. North: An Offsite meeting has been programmed on July 17 th 2025 up the coast in Wyee at Mark Dewhurst Workshop with the intention of a demonstration for emission testing on a 5 Gas emission analyser test instrument. South: Mark Woods was approached for a proposed of-site meeting for members down south who would support the request with suitable notice.	OPEN
	New Business		
25.	TFNSW VSWG Member	TFNSW VSWG member requested a meeting prior the VSWG meeting with Ian Carpenter & Ian Davis regrading SSM matters. Details to follow	OPEN

Meeting Closed Time - 7.30pm

Upcoming Meeting Dates

Third term dates.

2024	General Meeting	Executive
First Term	17 th February 2025 (Monday)	5 th March 2025 (Wednesday)
	17 th March 2025 (Monday)	7 th April 2025 (Monday)
Second Term	21 st April 2025 (Monday)	5 th May (Monday)
	19 th May 2025 (Monday)	2 nd June 2025 (Monday)
	16 th June 2025 (Monday)	
Third Term	16 th July 2025 [Offsite – Wyee] (Wed)	
	18 th August 2025 (Monday)	4 th August 2025 (Monday)
	15 th September 2025 (Monday)	3 rd September 2025 (Wednesday)
Fourth Term	20 th October 2025 (Monday)	3 rd November 2025 (Monday)
	17 th November 2025 (Monday)	
	5 th December 2025 [Christmas Gathering]	